How to map a network drive using VPN

Windows 7

Mapping your personal drive

Open **Windows Explorer** | Click **Map Network Drive**

![Map Network Drive](image)

Select a Drive that you would like your connection to be mapped to. Use the drop-down arrow next to **Drive**: The drive letter can be anything that is not being used. ie it won't have anything listed next to it.

Next to Folder type `\facserv01\<UniID>$` eg. `\facserv01\u1234567$`

*Note: You may need to type the full server name `\facserv01.anu.edu.au`*

Untick the box **Reconnect at logon**

Tick the box **Connect using different credentials**

Enter in UDS your UniID and your HORUS password as shown below

![Enter Network Password](image)
To Access Shared Work Folder (ie Public drive)

Open Windows Explorer | Click Map Network Drive

Next to Folder type `\facfs01\pccommon` (name of the public drive)

*Note: You may need to type the full server name `\facfs01.anu.edu.au`

If you have already entered in your credentials you won't need to select the "connect using a different user name"

If you don't know which folder to connect to or are having problems, please contact F&S IT.

*Note that you will only be able to map drives that you currently have permissions to do so.*