How to map a network drive using VPN

Windows XP

On your desktop right click on the My Computer icon.

Or if the My Computer icon is missing, click the Start button and right click the Computer icon from there.

Select Map Network Drive

Select a Drive that you would like your connection to be mapped to. Use the drop-down arrow next to Drive: The drive letter can be anything that is not being used. ie it won’t have anything listed next to it.

Next to Folder type \facserv01\<UniID>$ eg. \facserv01\u1234567$

Note: You may need to type the full server name \facserv01.anu.edu.au

Untick the Reconnect at logon box then click the link where it says Connect using a different user name.
For Vista or Windows 7 tick the box "Connect using different credentials".

Enter uds and your Uni ID (as below) and your HORUS password.

Click OK.

Click Finish.

To Access Shared Work Folder (ie Projects)

Open Windows Explorer | Click Map Network Drive

Next to Folder type `\facserv01\pccommon` (name of the public drive)

Note: You may need to type the full server name `\facserv01.anu.edu.au`

If you have already entered in your credentials you won't need to select the "connect using a different user name"
**Vista & Windows 7**

Mapping your personal drive

Open *Windows Explorer* | Click *Map Network Drive*

Select a Drive that you would like your connection to be mapped to. Use the drop-down arrow next to *Drive*. The drive letter can be anything that is not being used. ie it won’t have anything listed next to it.

Next to Folder type `\facserv01\<UniID>$` eg. `\facserv01\u1234567$`

*Note: You may need to type the full server name `\facserv01.anu.edu.au`*

Untick the box *Reconnect at logon*

Tick the box *Connect using different credentials*

Enter in UDS your UniID and your HORUS password as shown below
To Access Shared Work Folder (ie Public drive)

Open Windows Explorer  |  Click **Map Network Drive**

Next to Folder type `\facserv01\pccommon` (name of the public drive)

*Note: You may need to type the full server name `\facserv01.anu.edu.au`*

If you have already entered in your credentials you won't need to select the "connect using a different user name"

If you don't know which folder to connect to or are having problems, please contact **F&S IT**.

*Note that you will only be able to map drives that you currently have permissions to do so.*