No Private Use Declaration - Expense Payment Benefits

This form is used to declare Fringe Benefits Tax (FBT) provide to employee where the benefit was provided for business purposes only.

Examples include professional body membership payments, mobile phone charges, etc.

This form should be completed by the budget unit delegate and provided with the Annual FBT Pack.

Enquiries regarding this form can be made to Tax Unit.

I, [name of authorised person] on behalf of [employers name] declare that the expense payment benefits, described below, and provided during the FBT year from 1 April [date] to 31 March [date] are payments or reimbursements of expenses which, under the "otherwise deductible" rule, would have a taxable value of nil.

As the reimbursements of these fees fully relate to work purposes, there will be no private use and thus, are 100% Otherwise Deductible.

The reimbursements/payments were made to the following staff members:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Type of Benefit</th>
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Show sufficient detail to enable identification of the relevant benefits e.g. name of employee(s) or class of employee and type of benefit. If this is insufficient room, please attach a separate sheet, signed by the delegate.

**Signature**

**Position**

**Uni ID Number**

**Date**